

Missouri Integration Model

Documents to Review

School Building/District Documents

- Completed MIM Getting Ready Toolkit
- Completed MIM Self-Study Guide
- Completed MIM Action Plan Toolkit
- Self-Study Needs Assessment – Professional Development
- Professional Development Logs (what, who, when, how long, provider)
- Professional Development Calendar for present and past year
- Samples of agendas and minutes from district and building MIM Leadership Teams. Include examples of how the District MIM Leadership Team and the Building MIM Leadership Team collaborate.
- Documents related to developing a shared vision (The vision, examples of how it is communicated etc.)
- Completed Resource Map
- Resource Map Action Plan
- Assessment calendar for the building (2009-10)
- School Handbooks or course catalogues
- Sample Teacher schedules or building schedule
- Sample lesson plans
- Sample teacher problem solving meeting minutes
- Sample teacher observations – remove references to teachers name
 - If this is not feasible, a copy of the observation form.
- Rtl student documentation - remove student names
- Sign in sheets from parent/community functions
- Communication samples to parents and community members
- Classroom Walkthrough Logs and samples of feedback provided
- Meeting Calendars – PLCs, Building and District Leadership Teams, etc.
- Problem-Solving Process documentation – unless it is embedded in another document being provided