

New Mexico State Personnel Development Grant (SPDG)  
 State Performance Plan Improvement Project (SPPIP)  
 Data Management System: Consultant Log

► Current View: SPPIP Consultant Log Dashboard

New Mexico Public Education Department | Northeast Regional Education Cooperative

State Performance Plan Improvement Project

Home | Contacts | Resources | Events | 2009 Summer Institute | Glossary | Blogs/Discussion | Logged In

Apex Admin

My Account  
 Documents  
 Calendar  
 EPSS  
 Event Registration  
 Training/Coaching Logs  
 SPPIP Consultant Log  
 Surveys  
 Website  
 Logout

Start | SPPIP Consultant Log

Submit a(n) SPPIP Consultant Log | My Submissions | All Submissions

Date Submitted	Label	Start Date	Stop Date
11/24/2008 00:33:08	EPSS Orientation	09/17/2008	09/17/2008
10/07/2009 17:38:02	Regional SPDG Meeting	10/14/2009	10/15/2009

Found a Bug? | Horizon 2.6.0

Logged-In Menu

Public Menu

SPPIP Consultant Log Dashboard

The New Mexico SPDG project uses a web-site to disseminate information about project activities, register participants for centralized events, manage school improvement plans (Educational Plans for Student Success), administer surveys for feedback and evaluation, and collect information on training, coaching and other technical assistance provided to schools by the cadre of consultants. The following pages highlight the SPPIP Consultant Log.

► Current View: Training and Coaching Log Entry Form

**Edit a Submission for SPPIP Consultant Log**

**SPPIP Consultant Activity Log**  
Please fill out the form below.  
Start with a label - a brief descriptive title  
(e.g. Initial Meeting, Follow-Up EPSS Planning)

\* Label:

Public:

Start Date:

Stop Date:

\* Time:

Number of people involved:

SPP Indicators:

\* Type of Assistance:

Travel Time:

Mileage:

\* Method of Delivery:

What did you do?:

What worked?:

What can be improved?:

Next Steps:

Materials/Presentation:

**Criteria for Staff**

Select People From:

District(s):

School(s):

Grade(s):

Program Role(s) and/or Position(s):

Staff:

**Key Features**

Click on icon for information and help

Public:

**Public**

A public Training/Coaching Log will appear on the calendar for everyone to see.

Time logged to be used for invoicing

Can link activity to SPP Indicators:

- 1. Graduation Rate
- 2. Dropout Rate
- 3a. Math Performance
- 3a. Reading Performance
- 3b. Participation
- 4. Rates of Suspension and Expulsion
- 5. Ages 6 Through 21 Placements
- 6. Preschool Placements
- 7. Preschool Outcomes

Upload files  
(PPTs, Agenda, handouts)

Link activity to districts, schools

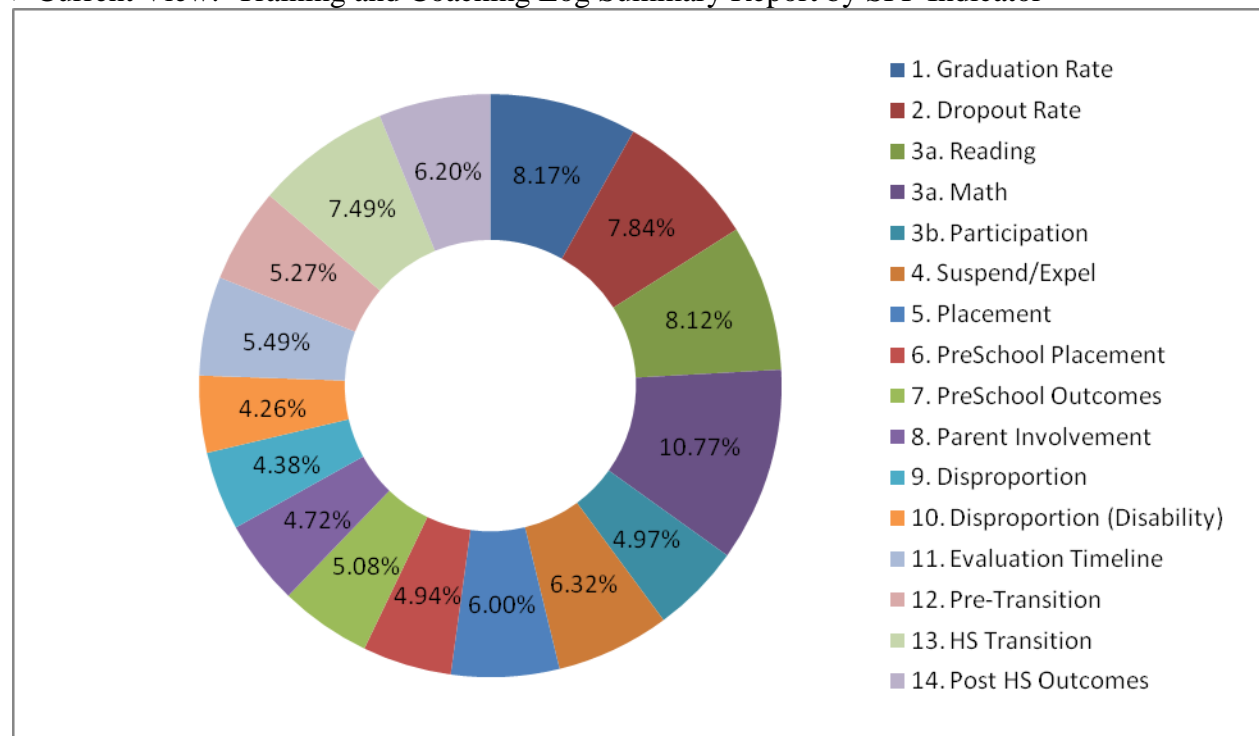
Drill down to staff level, when appropriate

- Steve Sandoval
- Michael Tenorio
- Victor Ulibarri
- Anna Valdez
- Della Vigil
- Melissa Vigil
- Janel Williams-Salazar

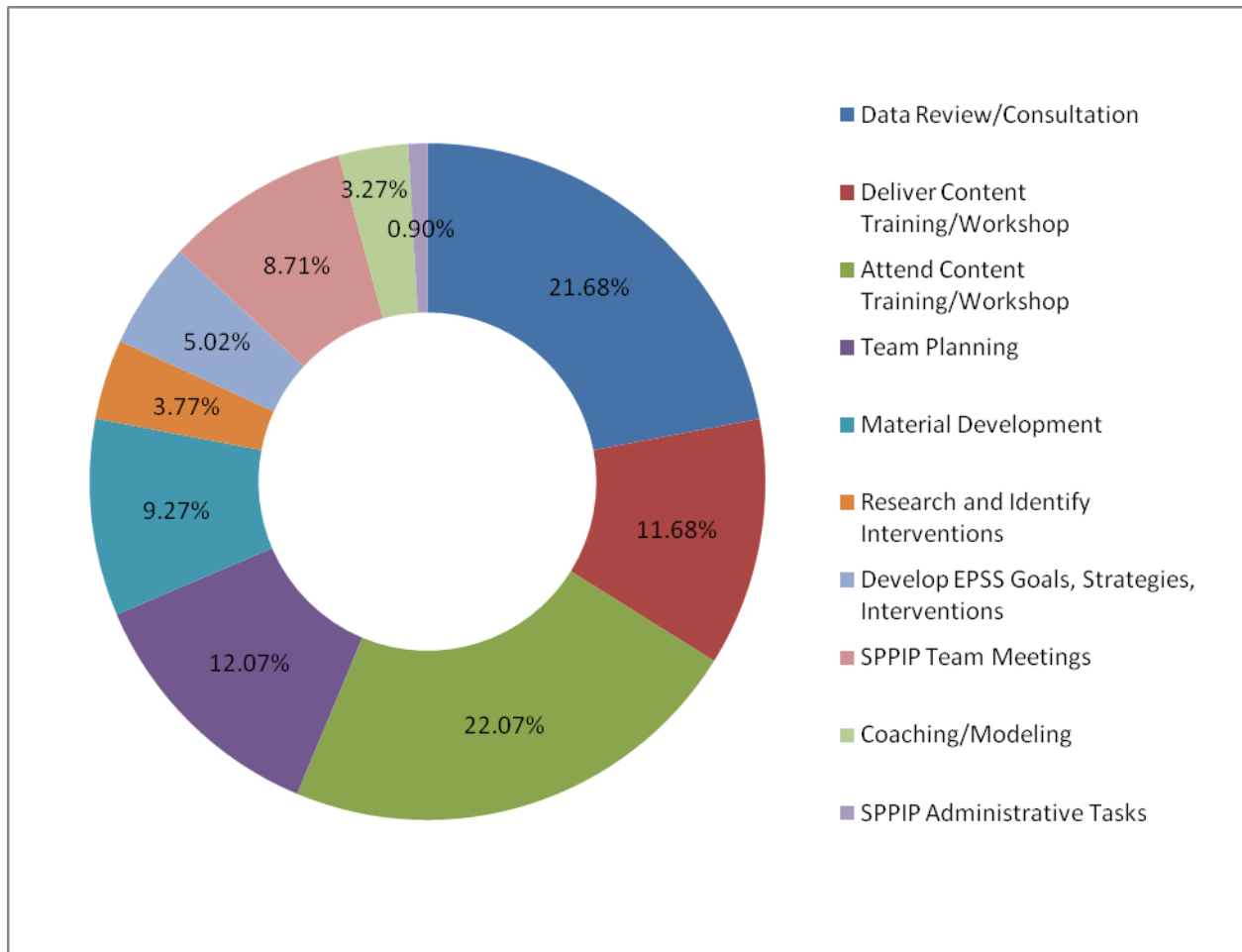
► Current View: Calendar with “Public” Activities

“Public” items show up on a calendar for others consultants to access information including materials. This is not open to the general public – only to those with permission to submit consultant logs.

► Current View: Training and Coaching Log Summary Report by SPP Indicator



► Current View: Training and Coaching Log Summary Report by Type of Assistance



► Current View: Training and Coaching Log Summary Report by Method of Delivery

