

Project MAX Coaching Fidelity Checklist

Completed by:	Date: (End of Year 2)
Cohort: Choose from Drop Down list below	Name of Internal Coach; IU/LEA

Directions for the PaTTAN Implementor:

This coaching fidelity checklist is to be completed at the end of year 2 of implementation.

Choose 1 to indicate evidence to support implementation of the fidelity measure or 0 to indicate no evidence to support implementation of the fidelity measure(choose from drop down list).

Double click the two yellow boxes at the bottom of this form to compute the final score.

Coaching Area: Leadership Fidelity Measures		
By the end of year 2, the internal coach has...		1 or 0
1	Participated in a minimum of 16 opportunities of professional development related to coaching (e.g., attendance at Summer Institute, coaching days, monthly team meetings)	
2	Independently facilitated at least one entire Project MAX team meeting, including professional development.	
Coaching Area: Classroom Coaching Fidelity Measures		
By the end of year 2, the internal coach has...		1 or 0
3	Met at least twice a year with each educator to identify coaching topics using information from the Project MAX Coaching Plans and Application Activity Action Plans	
4	Explained, modeled and provided guided practice in the design and delivery of all components of the standards-aligned unit planning process	
5	Collected at least three artifacts (i.e., materials, resources, videos and/or photos) from team that capture the components of the standards-aligned unit planning process	
Coaching Area: School Wide Implementation Fidelity Measures		
By the end of year 2, the internal coach has...		1 or 0
6	Independently facilitated at least one team discussion related to analysis and implications of the Educator and Student Characteristics Survey results	
7	Completed at least 7 classroom visits per year to support implementation and scaling up of Project MAX practices throughout the school(s) and/or program	
8	Independently facilitated at least three team discussions of the Practice Profile Implementation Plan to review the status; monitor progress, and identify additional action steps	
Coaching Area: Building Capacity and Scale-Up Fidelity Measures		
By the end of year 2, the internal coach has...		1 or 0
9	Arranged and facilitated professional development and shared team meeting information to absent members after each team meeting	
10	Met with IU/LEA leadership to prepare for scaling up discussions with the entire team, including strategically selecting team members for scale-up and addressing systems level barriers to scaling up	
Total of number of fidelity measures where evidence supports implementation		0
Score ___ /10 = ___%		0.00%